



JOB POSTING #2290
WE ARE AN EMPLOYMENT EQUITY EMPLOYER

CLASSIFICATION: Medical Laboratory Assistant – Full-time TERM to July 2026, with possible extension

HOURS: Monday to Friday 1-9 p.m. 37.5 hours per week guaranteed. All sites. Current: Westside

This position is available specifically to provide extended hours (evening and weekend services). The successful applicant would primarily work out of our Westside location as part of the **Connected Community Care Phase II strategy**, an initiative focused on reducing the reliance on emergency department visits, and establishing a more robust interdisciplinary primary health care team with our partner organizations.

DUTIES: To perform all procedures required for effective efficient operation of the Diagnostic Services reception desk, laboratory specimen collection, and ECG procedures.

QUALIFICATIONS:

- Successful completion of a Medical Laboratory Assistant Certificate;
- Ability to communicate effectively orally and in writing;
- Ability to apply judgement and problem solving in a busy, complex environment;
- Attention to detail, ability to work under pressure to complete workload;
- Personal integrity in performing and reporting diagnostic tests, following lab and CJA policy;
- Proficiency and experience in an electronic work environment;
- Must be bondable;
- Knowledge and compatibility with philosophy and policies of CHSA and;
- Demonstrates strong interpersonal and collaborative communication skills and positive attitude.

RESPONSIBLE TO: Director of Diagnostic Services

Submit cover letter and resume by 5:00 p.m. on July 15, 2025.

Email: hresources@communityclinic.ca

Mail: Human Resources Department, 455 2nd Avenue North, Saskatoon, SK S7K 2C2

Saskatoon Community Clinic is committed to inclusive and accessible employment practices. We are committed to employment equity and welcome applications from all qualified candidates. People of aboriginal ancestry, people with disabilities and/or visible minorities are invited to identify themselves on application. We thank all applicants, but only those selected for an interview will be contacted.