



*Saskatoon
Community
Clinic*

**Community Health Services (Saskatoon) Association Ltd.
Semi-Annual General Meeting Agenda
Wednesday, January 17, 2024
6:30 p.m. – 9:30 p.m.
Virtual**

1. Welcome, Call to Order and Elder's Blessing
2. Adoption of Agenda
3. Adoption of Rules of Order
4. Summary of 2023 Annual General Meeting minutes
5. Interim Report: Chairperson of the Board
6. Approval of voluntary annual service fee rates
7. Resolutions
8. Elections:
 - One Board member for a residual term expiring in June 2024
 - One Communications Committee member for a term expiring in June 2025
9. Outstanding Volunteer Award
10. Presentation: *Making land acknowledgements meaningful: From words to action* featuring Josephine Forest, Curriculum Developer in Indigenization, University of Regina
11. Announcements
12. Adjournment

Semi-Annual Meeting 2024

Rules of Order

1. The Chairperson shall call the meeting to order.
- 2.a When a member wishes to speak, they will request to do so via the Zoom Chat and provide their first and last names and whether or not they are a member.
- 2.b The Board secretary will monitor the Zoom Chat and announce to all those present, the first and last names of the person who wishes to speak.
- 2.c The Chairperson will then recognize the speaker. IT will unmute the person who has been recognized to speak by the Chairperson. The speaker, when recognized by the Chairperson, shall give her/his first and last names and confine all remarks to the question at issue.
- 2.d Only requests to speak will be announced by the Board secretary; comments provided in the Zoom Chat will not be announced.
- 3.a A speaker will be permitted to speak for two minutes.
- 3.b This shall not apply to the person presenting a report or resolution when the report or resolution is being presented.
- 3.c The Chairperson may at any time during debate call upon the spokesperson for the Board of Directors or committee to provide an explanation of the report under debate.
- 3.d The Chairperson will inform all present that the speaker's time has reached two minutes either verbally or by a visual or audible signal.
4. A speaker shall not speak more than once per motion, except that the mover or designate, or the person who introduced a report or resolution, may also close the debate.
5. A member shall not interrupt another except to call for a point of order.
6. If a speaker is called to order, the speaker shall yield the floor until the question of order has been decided.
7. Any two members may appeal the decision of the Chairperson by requesting to do so through the Zoom Chat; one of whom shall state the reasons for the appeal, their name and the name of the second member making the appeal. The Chairperson shall make an explanation of the decision and shall put the question: Shall the decision of the Chairperson be sustained? The question shall not otherwise be debatable.
- 8.a Except for procedural motions (see 8.d) voting on motions will be undertaken electronically using the Election Buddy program.
- 8.b Resolutions must be provided in writing 10 days in advance of the meeting and will be included in the meeting package of materials for review by member in advance of the meeting.
- 8.c A vote count will be announced if requested from the floor by any two members.

- 8.d Votes on procedural motions, for example approval of minutes, will be conducted through the Zoom Chat. The Chairperson will present the procedural motion and ask if there are any objections or abstentions and if so, ask that the objection or abstention be indicated in the Zoom Chat. Any member who neither objects nor abstains shall be taken as having voted in favour of the motion. The secretary will inform the meeting as to the number of objections and abstentions.
- 8.e The Chairperson will announce the results of all motions.
9. The Chairperson shall not vote on any question, except in the case of a tie where the Chairperson shall cast the deciding vote.
10. Debate can be closed by the Chairperson if no one seeks the floor for further debate, or by a member calling for the question. When a member calls for the question, no further discussion or amendment of the motion is permitted until there has been a procedural vote on the call for the question. If the majority vote that the question now be put, it shall be put without debate. If the motion to put the question is defeated, debate will continue.
11. A motion may be reconsidered provided the mover of the motion to reconsider voted with the majority, and the motion to reconsider is supported by two-thirds of the members present and voting.
12. The hours of the meeting, including any advance registration deadlines, will be established by the Board of Directors.
13. Any of the above rules may be suspended by unanimous consent or may be changed for the members meeting in which such change is made, by a vote of two-thirds of the members present and voting, on a motion moved and seconded by two members.
14. The Agenda may be changed by a specific motion to do so, provided such motion is supported by two-thirds of the members present and voting, on a motion moved and seconded by two members.
15. Election of Directors shall follow the procedures described in Board Policy G-P 22, *Nomination and Election of Directors*
16. Motions to amend the bylaws must follow the procedures outlined in *The Co-operatives Act, 1996 (SK)*.
17. In all matters not otherwise regulated herein, Robert's Rules of Order shall apply.



Community Health Services (Saskatoon) Association Ltd.

61st Annual General Meeting Summary

Wednesday June 14, 2023 at 6:30 pm, Virtual

The 61st Annual General Meeting took place virtually on Wednesday June 14, 2023. 51 members and five guests registered.

1. Call to Order

President Patrick Lapointe called the meeting to order at 6:30 pm. He acknowledged that we are located on Treaty 6 territory, traditional territory of the Cree, Saulteaux, Stoney, Nakota, and Dakota peoples. It is also the traditional homeland of the Métis.

2. Blessing

By Elder Florence Highway.

3. Adoption of Rules of Order

That the CHSA Annual General agenda dated June 14, 2023 be accepted as presented.

Moved by Dominique Rislund, Seconded by: Chasity Head-Stonestand, Carried.

4. Adoption of the Rules of Order

That the Rules of Order titled AGM 2023 Rules of Order, prepared for the CHSA annual general meeting and circulated to the membership, be accepted as presented.

Moved by: Jason Majid, Seconded by: Janice Paslawski, Carried.

5. Adoption of the 2022 AGM Minutes

That the CHSA Annual General Meeting minutes dated June 15, 2022 be accepted as presented.

Moved by: Cathy Cole, Seconded by: Frank Quennell, Carried.

6. Reports of the President, Directors, Administrator, Medical Director,

President Report – Patrick Lapointe

Resolution update – amendment of bylaw, filed and accepted at Saskatchewan Registrar.

Resolution update – Saskatchewan Ministers received letter from the board regarding Shingrix.

Access to Service – internal committee struck.

Physician recruitment – welcome to a locum and four new physicians. Farewell to two physicians.

Pomelo – communication tool to help patients book online, as well as sends automatic reminders. Sign up through our website.

Co-operative Education – have started co-op education with staff. Will roll out to board and membership next.

Federation of Co-operative Health Centres - working with the Canadian Centre for the Study of Co-operatives on a research project to demonstrate the value co-operative health centres provide to healthcare in Saskatchewan. We also collaborated on a submission to the Ministry of Justice on the modernization of the Co-operative's Act as it effects co-operative health centres.

Membership – thank you for your continued support.

Executive Director Report – Lisa Clatney

Highlights include enhancements to patient client care, partnerships, and innovation like – HIV medication improvement through Spencer project, quality improvement tools and work with Health Quality Council, and the launch of Early Words literacy development. Another highlight is group programming is back. Challenges include client and staff safety, Increase in STBBIs in the community, HIV community service gaps and lab integration.

Medical Director Report – Dr. Larissa Kiesman

Initiatives – Access committee, REACH, Trans Care Working Group, UPP QI Process, Partnership with Sanctum 1.5 and PORT team, HIV Care, Hep C – partnership with SIDCN, Syphilis POCT – partnership with Wellness Wheel.

7. Report of Auditor and Consideration of the Financial Statement

That the Financial Statements for the year-end ending March 31, 2023 be approved as presented. Moved by: Andrea Harris, Seconded by: Chasity Head-Stonestand, Carried.

8. Consideration and Disposing of Reports set out in Items 6 & 7

That the reports laid out in agenda items 6 and 7 be approved as presented.
Moved by: Janice Paslawski, Seconded by: Frank Quennell, Carried.

9. New Business

a. Report from Nominating Committee and Elections

Call for nominations from the floor were made three times. Mike Chartier, Bonnie Hartman and Dominique Rislund were elected to the CHSA Board of Directors. Departing board members Sheri Benson and Patrick Lapointe were thanked for their leadership and dedication to CHSA. New board members were invited to introduce themselves to the members. One position was available for election to the Communications Committee. No candidates came forth.

b. Resolutions

None.

c. Appointment of Auditor

That BDO Canada be appointed as auditor for CHSA for 2023-2024 fiscal year.
Moved by: Andrea Harris Seconded by: Janice Paslawski, Carried

d. Foundation Report

Presented by Michael Finley.

10. Presentation

Indigenous People's Health and Cultural Safety, presented by Dr. Jaris Swidrovich

11. Announcements

None.

12. Adjournment

Motion to adjourn.

Moved by: Dominique Rislund Seconded by: Chasity Head-Stonestand, Carried.

The meeting adjourned at 9:30 pm.

Resolutions

Resolution: 2SLGBTQ+

Whereas Saskatoon Community Clinic (SCC) has affirmed its support for the values of inclusion, equity and justice and welcomes all people to use its services and become members, with dignity, free from discrimination related to their sexual orientation/gender identity or 2SLGBTQ+ identity, and

Whereas the SCC, through the Senior's Advisory Council, has connected with older 2SLGBTQ+ individuals, and additionally, through a SCC members survey, identified the need to establish an advisory council to assist and advise the Board, management and health professionals and staff on the use of SCC services and future service needs of 2SLGBTQ+, and especially older 2SLGBTQ+, and

Whereas SCC acknowledges that the lived voice of 2SLGBTQ+ individuals is essential to the design, development and implementation of any future 2SLGBTQ+ developed initiatives (services, programs, supports, etc.) of SCC; and

Whereas the Saskatoon Community Clinic has recently formed an 2SLGBTQ+ Advisory Council to consult, advise, and guide the SCC on 2SLGBTQ+ issues and needs;

Be it resolved that the SCC be congratulated on its initiative and support for the 2SLGBTQ+ community and SCC 2SLGBTQ+ members;

And be it further resolved that SCC commit that the 2SLGBTQ+ Advisory Council be chaired by a member of the 2SLGBTQ+ older adult community;

And be it further resolved, that the 2SLGBTQ+ advisory committee, while open to and consisting of SCC members from the 2SLGBTQ+ community, prioritizes 2SLGBTQ+ older adults.

Moved by: Cheryl Loadman

Seconded by: Barbara Clanchy

Resolution: Changing Voting Age and Clarifying Language around who is a *Dependant*

Whereas, CHSA bylaws currently state dependants over 18 years of age or older in a joint/family membership may vote in CHSA elections;

Whereas *dependant* is not defined in the CHSA bylaws;

Whereas, the Saskatchewan Co-operative Act sets membership at 16 years of age or older and does not prescribe a higher voting age;

Whereas, young people have a vested interest in their well-being and the well-being of our co-operative;

Be it resolved, the age of voting for members be amended to 16 in the CHSA bylaws to reflect the voting age outlined in the Saskatchewan Co-operative Act:

Be it further resolved that in order to provide clarity, *dependant* shall be defined in the CHSA bylaws in keeping with the Canada Revenue Agency's definition of *eligible dependant* as follows:

A dependant is an individual who is:

- wholly dependent for support on the member(s); and
- either:
 - the member's parent or grandparent by blood, marriage, common-law partnership, or adoption; or
 - the member's child, grandchild, brother or sister, by blood, marriage, common-law partnership, or adoption and is either:
 - under 18 years of age; or
 - dependent on the member(s) by reason of a mental or physical infirmity.

Moved by: Dominique Rislund

Seconded by: Bonnie Hartman

Board of Directors – Candidates' Statements

HAGBLOM, GALE

The clinic is a valued organization that I have attended since it opened. I have been fortunate to live in several places across Canada and I found that no other community measured up to the health care I received at the Saskatoon Community Clinic. I want to support the clinic to continue the excellent care it provides for both members and patients. Sustainability and preparedness are key to managing the growth and viability of the clinic.

Nominated by: Dianne Bekolay and Meg Gerwing

THOMPSON, EVAN

My name is Evan Thompson, and I am standing for election as a member of the Board of Directors.

I was born and raised in Saskatoon, attending Caswell Hill and Bedford Road Collegiate. I became a Community Clinic patient the day I was delivered as a baby by Dr. Stephen Helliard, and have been a patient ever since, at the Westside Clinic and now, at the downtown location.

My wife is a social worker with a community-based organization in Saskatoon and a clinic patient, and our two daughters are now lifelong clinic patients.

I attended the U of S, completing studies in anthropology and then at the College of Law. I began my legal career in private practice then spent nearly a decade with the Ministry of Justice in Prince Albert and Saskatoon. I now act as in-house legal counsel to the College of Physicians and Surgeons of Saskatchewan, which involves health law, privacy, and administrative and regulatory law as well as advising the College's Council (board of directors) and Executive Committee on matters relating to governance and policy. I have also served in the past on the board of directors of a charitable organization and chaired the board's fundraising committee.

My family and I have benefited so much as clinic patients, and I would like to give back to the co-operative that shares our values and has provided us incredible care. At such a critical time for public healthcare in our city and our province, I believe I can bring experience, skills, and a collaborative approach that would benefit the Board and membership.

Nominated by: Lois Berry and Laurence Thompson

Communications Committee – Candidate Statement

SCHMIDT, KIMBERLY

I am a long-time co-ops enthusiast, beginning as a teenager when I attended the Saskatchewan Co-operative Youth Program (aka Co-op Camp, now called Camp Kindling) and a former Shaunavon Co-op employee while attending high school. I have also been a member of 12 staff teams over the years at Co-op Camp/Camp Kindling and am a Co-operative Merit Awards "Co-operative Young Leader" recipient (2021). I am currently employed as the Digital Communications Consultant for Access Communications Co-operative (based out of their Saskatoon office) and a current member and patient of the Saskatoon Community Clinic.

I am also an avid (and busy!) volunteer with the Saskatoon & District Kinettes, volunteering in my community at events our club puts on and annually at TeleMiracle.

I have been in communications for over 15 years, working with social media, email marketing, web design, and graphic design. I believe that with my skills in these areas, I would be an asset to this committee position.

Nominated by: Sean den Hollander and Lenore Schmidt