

Community Health Services (Saskatoon) Association Ltd.  
Semi-Annual General Meeting Agenda  
Wednesday January 19, 2022  
6:30 p.m. – 9:30 p.m.  
Virtual

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1. Introduction and Welcome  
Blessing by Florence Highway
2. Guest Performance  
Joseph Naytowhow, Plains/Woodland Cree (nehiyaw), Storyteller and  
Interdisciplinary Artist
3. Call to Order
4. Adoption of the Agenda
5. Adoption of the Rules of Order
6. Summary of Minutes of Previous Annual Meeting
7. Interim Report of the President of the Board and Executive Director
8. Approval of Annual Service Fees Proposed by the Board
9. Discussion of Written Resolutions Recommending Action to the Board
10. Election of Directors to fill any vacancy arising since the last annual meeting and not  
filled by the Board
  - Board of Directors – One vacant residual term ending AGM 2022
  - Communications Committee – One vacant term ending AGM 2023
11. Foundation Update
12. Announcements
13. Adjournment

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## AGM 2021 Rules of Order

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1. The Chairperson shall call the meeting to order.
- 2.a When a member wishes to speak, they will request to do so via the Zoom Chat and provide their first and last names and whether or not they are a member.
- 2.b The Board secretary will monitor the Zoom Chat and announce to all those present, the first and last names of the person who wishes to speak.
- 2.c The Chairperson will then recognize the speaker. IT will unmute the person who has been recognized to speak by the Chairperson. The speaker, when recognized by the Chairperson, shall give her/his first and last names and confine all remarks to the question at issue.
- 2.d Only requests to speak will be announced by the Board secretary; comments provided in the Zoom Chat will not be announced.
- 3.a A speaker will be permitted to speak for two minutes.
- 3.b This shall not apply to the person presenting a report or resolution when the report or resolution is being presented.
- 3.c The Chairperson may at any time during debate call upon the spokesperson for the Board of Directors or committee to provide an explanation of the report under debate.
- 3.d The Chairperson will inform all present that the speaker's time has reached two minutes either verbally or by a visual or audible signal.
4. A speaker shall not speak more than once per motion, except that the mover or designate, or the person who introduced a report or resolution, may also close the debate.
5. A member shall not interrupt another except to call for a point of order.
6. If a speaker is called to order, the speaker shall yield the floor until the question of order has been decided.
7. Any two members may appeal the decision of the Chairperson by requesting to do so through the Zoom Chat; one of whom shall state the reasons for the appeal, their name and the name of the second member making the appeal. The Chairperson shall make an explanation of the decision and shall put the question: Shall the decision of the Chairperson be sustained? The question shall not otherwise be debatable.
- 8.a Except for procedural motions (see 8.d) voting on motions will be undertaken electronically using the Election Buddy program.
- 8.b Resolutions must be provided in writing in advance of the meeting or within 30 minutes of the start of the meeting,
- 8.c A vote count will be announced if requested from the floor by any two members.

- 8.d Votes on procedural motions, for example approval of minutes, will be conducted through the Zoom Chat. The Chairperson will present the procedural motion and ask if there are any objections or abstentions and if so, ask that the objection or abstention be indicated in the Zoom Chat. Any member who neither objects nor abstains, shall be taken as having voted in favour of the motion. The secretary will inform the meeting as to the number of objections and abstentions.
- 8.e The Chairperson will announce the results of all motions.
- 9. The Chairperson shall not vote on any question, except in the case of a tie where the Chairperson shall cast the deciding vote.
- 10. Debate can be closed by the Chairperson if no one seeks the floor for further debate, or by a member calling for the question. When a member calls for the question, no further discussion or amendment of the motion is permitted until there has been a procedural vote on the call for the question. If the majority vote that the question now be put, it shall be put without debate. If the motion to put the question is defeated, debate will continue.
- 11. A motion may be reconsidered provided the mover of the motion to reconsider voted with the majority, and the motion to reconsider is supported by two-thirds of the members present and voting.
- 12. The hours of the meeting, including any advance registration deadlines, will be established by the Board of Directors.
- 13. Any of the above rules may be suspended by unanimous consent or may be changed for the members meeting in which such change is made, by a vote of two-thirds of the members present and voting, on a motion moved and seconded by two members.
- 14. The Agenda may be changed by a specific motion to do so, provided such motion is supported by two-thirds of the members present and voting, on a motion moved and seconded by two members.
- 15. Notwithstanding Rule 16, a member may only introduce a new resolution which has not come to the members meeting as provided in Rule 8b, if there is unanimous consent of the members present at the meeting.
- 16. Election of Directors shall follow the procedures described in Board Policy G-P 22, *Nomination and Election of Directors*
- 17. Motions to amend the bylaws must follow the procedures outlined in *The Co-operatives Act, 1996* (Sask).
- 18. In all matters not otherwise regulated herein, Robert's Rules of Order shall apply.

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## Summary of Previous Annual Meeting

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*The 59<sup>th</sup> Annual General Meeting took place virtually by Zoom on Wednesday June 16, 2021. Seventy-three members were in attendance.*

### **1. Call to Order**

Chairperson Heather Hale called the meeting to order at 6:30 pm.

Heather Hale introduced elder, Florence Highway for a blessing.

Heather Hale announced that the meeting is governed by the Roberts Rules of Order. The written Rules of Orders that were circulated in the meeting package will be used specially for tonight's meeting. Parliamentarian Elizabeth Williamson will be available should any procedural questions arise.

### **2. Adoption of the Minutes September 29, 2020 AGM**

**That the CHSA Annual General Meeting Minutes dated September 29, 2020 be accepted as presented.**

Moved by Dominique Rislund, Seconded by Sherri Swidrovich/Carried

### **3. Business Arising out of Minutes**

Updates in reports.

### **4. Reports**

Updates from the Board of Directors from Heather Hale, Executive Director, Lisa Clatney and Medical Director, Dr. Morris Markentin.

### **5. Report of Auditor and Consideration of the Financial Statement**

Jesse Radu with PricewaterhouseCoopers reviewed the audit and financial report.

**That the Financial Statements for the year-end ending March 31, 2021 be approved as presented.**

Moved by Gertie Paul, Seconded by Dominique Rislund/Carried

### **6. Discussion, Consideration and Disposing of Reports set out in Items 4 & 5**

Members and guests wishing to speak were asked to alert the Board Secretary through the chat box. Speakers were unmuted in sequential order of request received. The parliamentarian monitored speaking length to two minutes per speaker.

### **7. Resolution, Recommendation and Bylaws**

Three written resolutions were submitted for membership consideration. Voting occurred virtually by Election Buddy.

## **Resolution #1**

### **Resolution to Include Long-Term Care in Canada Health Act**

**Whereas** Covid-19 has highlighted the failure of the current long-term care system to protect the safety of Canada's elder citizens living with poor health;

**And whereas** there is a need for national standards of care to ensure the quality of life of residents in long-term care facilities;

**And whereas** more adequate staffing levels, improved training of continuing care staff and increased remuneration, are necessary to attract and retain these personnel;

**And whereas** experience has shown that private-for-profit facilities often fail to adequately serve residents, demonstrating that this is not an appropriate model for delivering long-term care;

**Therefore, be it resolved That long-term care should be fully integrated into the health care system, and be included in the Canada Health Act.**

**And be it further resolved That both Provincial and Federal governments commit to the investment required to remake Canada's long- term care system to meet the needs of our aging population.**

Moved by Michael Finley, Seconded by John Sheard/Carried

## **Resolution #2**

### **Resolution Transfer of Care of Community Clinic Staff-Patients**

**Whereas** The medical group will be withdrawing medical service to staff-patients in July 2021;

**And whereas** The medical group stated in their Position Statement of December 3, 2019 that:  
"SCC has made arrangements with Packham Avenue Medical Clinic to accept SCC staff into their care, should our staff wish to pursue this option. Packham Medical Clinic provides general family physician care in addition to specializing in prenatal, postpartum and new baby care, pediatrics, geriatrics and women's health."

**And whereas** It has recently come to light that Packham Medical Clinic is now refusing to accept Community Clinic staff-patients who are seeking care;

**And whereas** Staff-patients are now being given a list of clinics reportedly accepting new patients but with whom SCC has not negotiated any agreements for care.

**Therefore, be it resolved That SCC find and negotiate an agreement for staff-patient care with a medical clinic that offers services equal to those offered by Packham Medical Clinic**

**And That No staff-patient be discharged from the care of their Community Clinic physician until there is an alternative physician, mutually agreed upon by the staff-patient and their Community Clinic physician and who is prepared to accept the staff-patient into their practice.**

Moved by Joan Stephens, Seconded by Ruth Cuthand/Defeated

### **Resolution #3**

#### **Co-operative Education**

**Whereas** co-operative education for board members, staff, and members of a co- operative is necessary on an ongoing basis for co-operative principles, values, and identity to endure in the co-operative;

**And whereas** the mandate of Saskatchewan Co-operative Association (SCA) is to increase awareness and understanding of co-operatives by providing programs and services to co-operative elected officials, staff, and members, including co- operative education tailored to the needs of the individual co-operative;

**And whereas** the Community Clinic is a member of SCA via our membership in the Community Health Co-operative Federation Limited, and consequently is entitled to the services of the SCA.

**Therefore, be it resolved that:**

- a) The Clinic strike a member education committee with a mandate to formulate a plan for co-operative education to be provided to board members, staff, and members, and**
- b) there be a report back on this matter to the membership from this committee at the next Membership meeting.**

Moved by Michael Rohatynsky, Seconded by Liz Quinlan/Carried

#### **8. Elections**

Andrea Harris, Chasity Head-Stonestand, Janice Paslawski and Frank Quennell were elected by acclamation to the CHSA Board of Directors. Patti Warwick, Vice Chairperson thanked departing board members Fran Forsberg, Marianne Jurzyniec, Gertie Paul and Heather Hale for their leadership and dedication to CHSA.

One position was available for election to the Communications Committee. The position remains unfilled.

#### **9. Report of Special Committee.**

No reports as no special committees.

**10. Unfinished Business**

Dr. Lou Hammond-Ketilson was called upon to provide the final summary of the Unique Value Proposition.

**11. Appointment of Auditors**

**That PricewaterhouseCoopers be appointed as auditor for CHSA for 2021-2022**

Moved by, Sherri Swidrovich, Seconded by Gertie Paul/Carried

**12. New Business**

Angie Fergusson, President of the Saskatoon Community Clinic Foundation was called upon to give the Foundation update.

**13. Adjournment**

The meeting adjourned at 9:30 pm. Seconded by Janice Paslawski.

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## Board of Directors – Candidates' Statements

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### **MAJID, JASON**

Currently, I am Vice-President, General Counsel and Chief Privacy Officer at Wyth Financial, the new trade name of Concentra Bank, owned by Canada's credit union system.

In this capacity, I also serve as a member of the Legislative and Regulatory Affairs Committee for the Canadian Credit Union Association, member of the Advisory Board for the Canadian Centre for the Study of Co-operatives at the University of Saskatchewan, and a member representative to the Saskatchewan Co-operative Association.

I have an MBA from the University of Saskatchewan, a JD from Queen's University, and a BA(Hons) from the University of Calgary, and have been a member and patient of the Saskatoon Community Clinic since 2015, previously serving on the Board in 2015-2018.

Nominated by:  
Patrick Lapointe and Angela Arneson



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## Communications Committee – Candidates' Statements

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### **GLAZER, CAROL**

I was recently approached to consider putting my name forward for the Communications Committee after a short hiatus. I had resigned from the committee prior to the AGM in June 2021 as I had served my 6 year tenure.

Prior to being elected in 2014 to the Focus Editorial Committee I had recently retired from a career in program development and co-ordination; in early childhood home based services for families with children with developmental disabilities (ECIP Sask) followed by work with the Saskatchewan Association for Community Living in the community inclusion of individuals with intellectual disabilities, and finally with the Saskatchewan Prevention Institute in the primary prevention of disability conditions in children.

Although I have been a member of the Saskatoon Community Clinic for 48 years, it was during my time with the Communications Committee that I came to better understand and appreciate the cooperative principles and traditions of the Community Health Services Association Ltd. (CHSA) and how crucial it is to ensure that these values are embedded in our member communications. The work of the committee is guided by CHSA's vision, mission, its values and strategic directions and inspired the evolution of the Focus Committee into a broader Member Communications Committee. A committee that now works in consultation with the Board, the Foundation, the staff, members, potential members and the public to ensure the topics and issues related to CHSA's goals of quality care, team delivered, value focused and community driven are communicated through the various forms of communication developed and being developed by CHSA.

I remain committed to the primary health care work being done by the CHSA and am honoured to be invited to return to the Communications Committee for an additional term.

Nominated by:  
Frank Quennell and Judith Gossen